Hill Road Library Guidelines for the Use of Small Group Study Rooms

Priority
Priority for study rooms will be given to:
   1. Ventura County Library Adult Literacy tutors
   2. Laubach Literacy tutors
   3. Groups of two or more

All other bookings will be on a first come basis.

Procedure
To book a study room, contact a library staff member in person or by calling (805) 677-7180 during open hours.

General Guidelines
❖ Study rooms may be booked for up to two hours a day, either in one or two blocks.
❖ Blocks may be consecutive or nonconsecutive.
❖ Study rooms may be booked up to one week in advance.
❖ The library reserves the right to cancel study room bookings if necessary.

Long-Term Bookings
❖ For long-term needs or special meetings that require longer than 2 hours, contact Librarian, linda.cherry@ventura.org.

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