

LIBRARY SERVICES COMMISSION

Thursday, March 18, 2009, 6:00 p.m.

**Camarillo Public Library, Community Room
Camarillo, CA 93010
Tel: (805) 388-5222**

Minutes

Present:

Supervisor Kathy Long, County of Ventura, District 3; Chair & Mayor Bill Fulton; Mayor Kevin Kildee; Councilmember Jamey Brooks; Mayor Pro Tem Sylvia Muñoz Schopp; Library Director, Jackie Griffin. NOTE: Vice-Chair, Mayor Pro Tem Carol Smith arrived at 6:45 p.m.

1. Call to Order

The meeting was called to order at 6:20 p.m.

2. Pledge of Allegiance

3. Roll Call

4. Approval of Minutes

Motion: To approve the minutes of the October 1, 2009 Ventura County Library Commission meeting.

Approved

5. Public Communications

None

6. Commission Member Comments

Supervisor Long reported that she participated in the Rotary South Ventura Trivia Challenge on Tuesday, March 16th, which was their 20th annual Trivia Contest. Proceeds went to Ventura County Library Adult Literacy program.

Commissioner Muñoz Schopp reported that she attended an event at Prueter Library for "The Big Read". This is supported by the National Endowment for the Arts. The novel chosen this year is "To Kill a Mockingbird".

7. **Review, Discuss and Adopt Changes to the VCL Budget Policies Adopted in June, 2002.** **Report/Action**

Library Director Griffin stated that this is the result of Commissioner Foster asking for a review of the library budget policies which were adopted about eight years ago. If the Commission would like to discuss or change any of the policies, let Director Griffin know.

The primary goal of the budget policies is to protect library service hours.

Director Griffin pointed out that #2 of the Budget Policies which includes "vehicle license fee revenue", has not been valid for several years. The library does not receive revenue from these vehicle license fees. Instead it receives General fund contributions. We don't currently have a policy about how to deal with those monies. That is also true of #3 (see Agenda Item – Attachment 7a).

The county may want to weigh in on how they want their General Fund contributions used. Director Griffin reported that there is no documentation available regarding how the General Fund contribution is to be used in place of the vehicle license fees.

Director Griffin asked for comments and direction from the Commission as to whether they want to keep the policies where they are right now.

Supervisor Long recommended that we table this until the next Library Commission Meeting which will cover a discussion of the budget.

Director Griffin reported that we have done a little background on this and we can't find any documentation from the Commission or Board of Supervisors that this was intended to be used in place of the vehicle license fees or how the General Fund contributions should be used.

Supervisor Long suggested that during the budget study session, at the next Library Commission meeting, we need to bring forward how the General Fund Contribution came into the budget and have the discussion then.

Supervisor Long also recommended that Budget Policy items #1 & #5 (see Agenda Item – Attachment 7a) and the MOU set forth a baseline level of service for each library. That we incorporate the language that's in the MOU that states, "based on revenues available".

Director Griffin pointed out that in item #4 the word "additional" is used twice with two different meanings, which needs to be reworked since it has caused considerable confusion.

Motion: By Chair Fulton, seconded by Commissioner Brooks
That Director Griffin draft the changes that were recommended and ask library staff to bring that back to the Next Commission Meeting.
Passed: by a vote of 5 to 0

8. Elect a Chair and Vice Chair for 2010. By Agreement the Ventura County

Library Commission alternates the positions of Chair and Vice-Chair between Libraries designated Large and Small. For this year, the position of Chair is open to Ojai, Fillmore, and Port Hueneme. The position of Vice-Chair is open to Camarillo, Simi Valley and the unincorporated areas. **Action**

Motion: by Supervisor Long, seconded by Commissioner Munoz Schopp
To nominate Vice-Chair Commissioner Smith to the position of Chair.
Passed: by a vote of 5 to 0

Motion: By Commissioner Fulton, seconded by all.
To nominate Supervisor Long to the position of Vice-Chair.
Passed: by a vote of 5 to 0

9. Recommendation that the Library Commission Approves the meeting
schedule for 2010.

Motion: by Supervisor Long, seconded by Commissioner Munoz Schopp
To have the next Library Commission Meeting on April 15th instead of April 1st.
Passed: by a vote of 5 to 0

NOTE: Out-going Chair Fulton turned the meeting over to newly elected Chair Smith.

10. Receive and File the March 18, 2010 Ventura County Library Director's Report

Director Griffin reported that as of last week, the entire collection at Wright Library has been moved over to Foster Library. 65,000 items moved in two days and reopened Foster Library after only a 3-day closure. The Genealogical Society of Ventura County library is going to be moved on March 25th to the Camarillo Library, which is more centrally located.

The City of Ventura and the library director are in the middle of negotiations with the college who has verbally agreed to offer: story times at Wright Library one morning or one afternoon a week, to leave a book drop there, if we can eventually arrange for the purchase of a kiosk so that people can pick up their holds there. The kiosk will cost \$100,000 and we will try to get funds from a grant, etc. to make that purchase.

The intent is to turn the building over on July 1, 2010 with a completed agreement.

The college has also said that they will allow the Ventura Friends of the Library to hold their book sales there four times a year.

Director Griffin reported that we have been unanimously voted into the Southern California Library Cooperative. The State Library will vote on this sometime in August and the library membership will be made retroactive to July.

Public Communications

Eight Members of the Public were heard.

11. Report on MOU Sub-Committee

Discussion

Library Director Griffin reported that the MOU Sub-Committee has met once as a whole committee. They asked Bruce Feng from Camarillo, Dan Paranick from Simi Valley, Kaye Mand and Marta Rodriguez to make up a sub-committee to the sub-committee. Director Griffin asked Mark Lager to sit in when she is out on medical leave. This smaller group has met twice to try to prepare some proposals for different ways of funding and operating the system. They will try to meet with the City Managers on March 30th, so that they can present something to the MOU sub-committee, whose members are Supervisor Long, Commissioner Kildee and Commissioner Foster.

Public Communications

Six members of the public were heard.

Carol Lindberg requested that Foster Library's Topping Room be fitted with Wi-Fi capabilities and audio visual equipment which will modernize the room for use at public meetings.

12. Next meeting date: Thursday, April 15, 2010 at 6:00 p.m.
Camarillo Library, Community Room

13. Meeting adjourned: at 8:00 p.m.