

From:

Ventura County Library Collection Development Policy 402.424 NONBOOK MATERIALS SELECTION

The same policies and criteria used for the selection of print material are, in general, applied to cataloged nonbook materials. Additional criteria, such as technical quality, durability, availability and appropriateness of format are also evaluated. Uncataloged collections of these formats may be maintained at individual libraries.

402.425 ELECTRONIC MEDIA SELECTION POLICY

Material in electronic formats (including online and CD ROM resources) are a growing part of the collection. They are acquired:

- a. to provide reference information (e.g., biographical indices and dictionaries; medical and scientific dictionaries and encyclopedias; literary indices; business directories; magazine and newspaper indices; and job and career resources).

Candidates for acquisition are those items which:

1. answer frequent questions
 2. improve access to information
 3. free staff for other duties
 4. improve availability to information lost due to vandalism
 5. improve storage capabilities/ reduce paper holdings
 6. can be utilized on standard equipment
 7. are easy for patrons to use
- b. to provide patrons of all ages with circulating CD ROM nonfiction information and recreational material.

All electronic resources will conform to the standards of content and appropriate intellectual level required of print material.

The Technology Services Manager must give approval for all purchases/leases of electronic media. Access to certain materials may be limited by existing licensing agreements and contracts.

Internet Access

The Ventura County Library provides Internet access throughout the library system. Search options listed on the gateway screen are selected by the Adult and Children's Services Manager with input from the Reference Committee, Technology Services and other library staff.

The Ventura County Library Web Page is coordinated by the Technology Services Manager. Resources attached to the web page must meet the criteria for print sources, and be easy for patrons to use. While every attempt is made by the library staff to oversee the contents of Internet sources, the Library cannot be responsible for information and files located on remote Internet links.